

Compass Charter Schools
Attn: Computer Department
850 Hampshire Road Suite P
Thousand Oaks, CA 91361
Fax: 805.590.7077
Email: computers@compasscharters.org



Computer Loan Form 2019-2020 Grade:

Compass Charter Schools (CCS) provides laptop computers to families currently enrolled in our Online Program. Please complete this form and submit it by Fax or Email Using the contact information above.

Scholar Name: _____

Parent Name: _____

Phone Number: _____

Email Address: _____

For safety of our equipment, we prefer to ship to a business address. Please provide a business address if you have one. If you do not have a business address, provide your home address and we will ship to the nearest FedEx location where will need to pick up the package. Tracking information will be provided to the email address you provide on this form.

Shipping Address: _____

Street

City

State

Zip Code

Print Name of Parent/Guardian: _____

Signature of Parent/Guardian: _____

Date: _____

Please Note: CCS will replace defective units experiencing normal use issues. If the computer is found to have been willfully damaged the lessee will be responsible for the cost of repair or replacement of the unit. Computers are to be returned within ten (10) days of leaving our program. Failure to return the equipment will result in a charge of the value of the equipment. In accordance with our procedures for Lost or Damaged School property, CCS may withhold a scholar's grades, transcripts and diploma until the damages have been paid. The parent or guardian are responsible for return shipping costs. In signing and completing this form, the scholar and parent/guardian also agree that they have seen and consented to the terms of CCS' Agreement for Use of School Property and computer distribution policy.

School Admin Use Only

Free Reduced Lunch:

Serial number:

Date Computer Mailed Out:

Date Computer Returned: