

Compass Charter Schools  
Attn: Computer Department  
850 Hampshire Road Suite P  
Thousand Oaks, CA 91361  
Fax: 805.590.7077  
Email: [computers@compasscharters.org](mailto:computers@compasscharters.org)



## Computer Return Form

Compass Charter Schools (CCS) Requires you return your computer within 10 days of leaving our program. Failure to return equipment will result in a charge of the value of the equipment. Additionally, no scholar transcripts or records will be released until equipment is returned. (per the terms of the Agreement for Use of School Property that you accepted in the online enrollment and CCS computer distribution policies)

Please fill out this form and send it with the computer to the following address.  
Parent or Guardian responsible for all return shipping costs.

Compass Charter Schools  
850 Hampshire Road Suite P  
Thousand Oaks, CA 91361

Scholar Name: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Date: \_\_\_\_\_

Is the equipment in working condition? Yes ☐ No ☐\*

\*If not, Please provide an explanation of what is wrong with the equipment.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are you planning to withdraw from CCS? Yes ☐ No ☐

Are you currently withdrawn? Yes ☐ No ☐

Reason for returning: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_